



Checklist

Dealing with Incidents of Harm

This checklist is taken from the RPI Quality Framework, the complete version of which is available at <https://www.restorativepracticesireland.ie/wp-content/uploads/2021/11/CDI-RPI-QA-Framework-web-2-1.pdf>. The checklist is one of a series of RPI checklists.

A checklist for restorative practice addressing specific incidents of harm caused might include the following:

- Was preparation adequate? Did participants know what to expect?
- Were introductions made and roles explained?
- Was the right to leave and/or terminate the event or ask for a break made clear?
- Were ground rules agreed? Were confidentiality and the grounds for sharing information explained and agreed?
- Did everyone fully understand what was going on at all stages? Was language used clear and jargon-free?
- Were the interventions and observations of the facilitators and other professionals non-judgemental?
- Were people involved in decision-making? Were people encouraged to find their own solutions?
- Was respect shown to all participants? Did the facilitator intervene where necessary to ensure that people were respectful to each other?
- Were the interests of all parties safeguarded throughout?
- Were the harmed person and wrongdoer positively affirmed?
- Were the location and facilities suitable? Was the room restricted to those directly involved? Was the seating appropriate?
- Were the right people present? Were supporters encouraged to attend?
- Were the key restorative questions used skilfully? Was use of the questions natural or stilted?
- Was personal accountability achieved without making wrongdoers feel bad about themselves?
- Were agreed outcomes voluntary, fair, proportionate and achievable, and focused on repair of harm and avoidance of recurrence?
- Was there clarity on the monitoring of agreed actions?